



## Barton Farm Academy admission arrangements for 2018/19

Barton Farm Academy is a new primary academy opening in 2018 to serve the King's Barton housing development in Winchester.

This policy will apply to all admissions from 1 September 2018, including in-year admissions. The Academy will participate in the co-ordinated admission arrangements operated by the Hampshire County Council and the local Fair Access Protocol which will be applied alongside the policy to secure the admission of vulnerable pupils from specific groups. It will be used during 2017/18 for allocating places for September 2018 as part of the main admission round.

Hampshire County Council will consider first all those applications received by the published deadline of midnight on 15 January 2018. Notifications to parents offering a Year R school place for Barton Farm Academy will be sent by Hampshire County Council on 16 April 2018.

For the main admission round, all on time preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parent's highest stated available preference will be allocated.

The University of Winchester Academy Trust is the admission authority for Barton Farm Academy. The admissions arrangements are determined by the University of Winchester Academy Trust, after statutory consultation. The policy aims to be clear, fair and objective and complies with all relevant legislation.

### Admission number

The admission number for Barton Farm Academy for entry into reception is 30.

The academy will accordingly admit this number of pupils into Year R in September 2018 if there are sufficient applications. Where fewer applicants than the published admission number for reception are received, the Academy Trust will offer places at the Academy to all those who have applied.

### Oversubscription criteria

When the Academy is oversubscribed, after the admission of pupils with an **Education, Health and Care plan naming the school**, priority for admission will be given to those children who meet the criteria set out below, in priority order.

1. **Looked after children and children who were previously looked after** but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. A 'child arrangements order' is as an order settling the

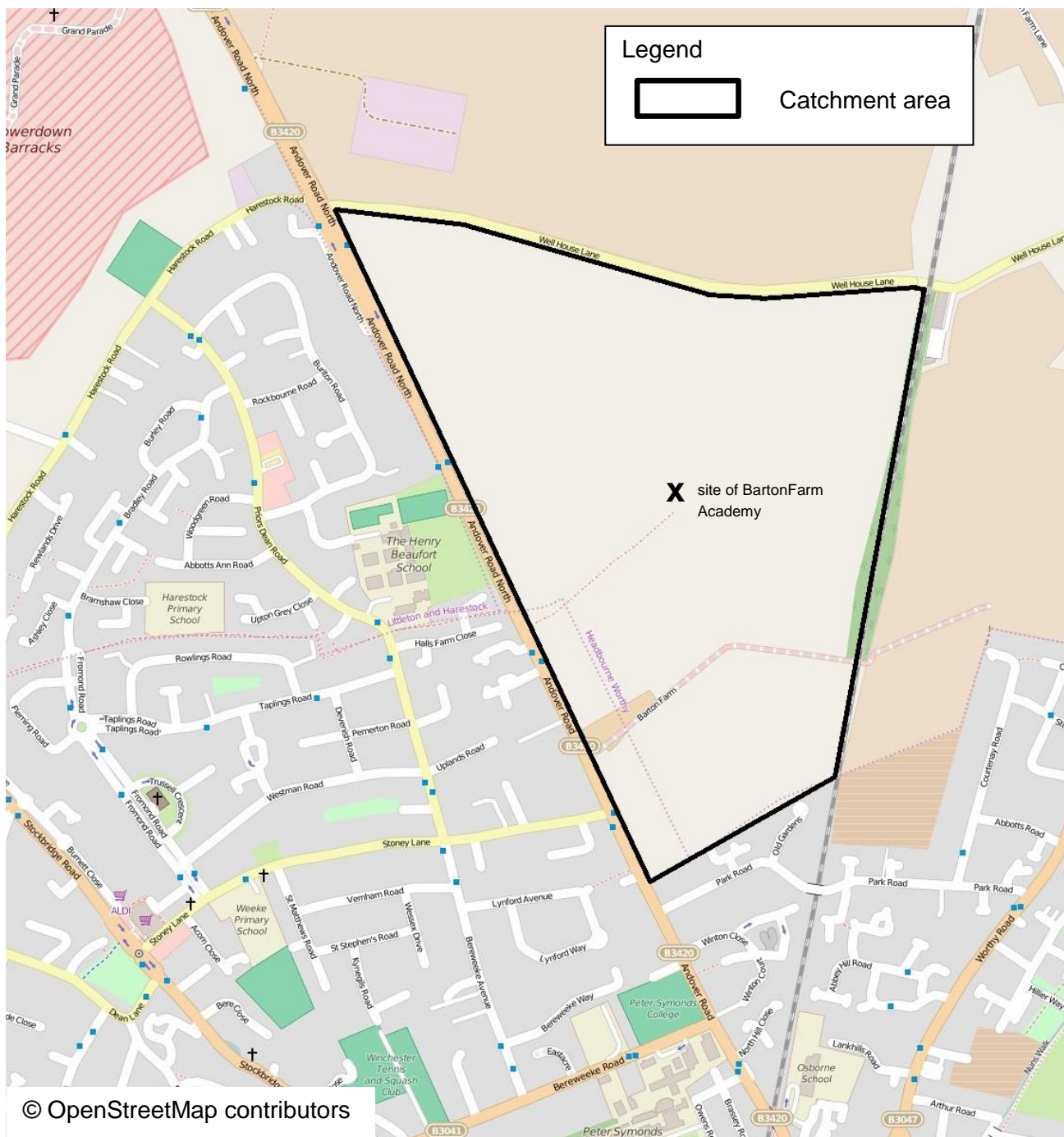
arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. **Children or families who have a serious medical, physical or psychological condition** which makes it essential that the child attends the school rather than any other. (Appropriate medical or psychological evidence must be provided in support.)
3. **Children living in the catchment area of Barton Farm Academy who at the time of application have a sibling on the roll of Barton Farm Academy** who will still be on roll at the time of the sibling's admission. This includes children who at the time of application have a sibling for whom the offer of a place has been accepted, even if the sibling is not yet attending. 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister, and includes children living as siblings in the same family unit.
4. **Other children living in the catchment area of Barton Farm Academy.**
5. **Other children who at the time of application have a sibling on the roll of Barton Farm Academy who will still be on roll at the time of the sibling's admission.** This includes children who at the time of application have a sibling for whom the offer of a place has been accepted, even if the sibling is not yet attending. 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister, and includes children living as siblings in the same family unit.
6. **Children of staff** living out of the catchment area of the school who have been recruited to fill a vacant post for which there is a demonstrable skill shortage. 'Staff' includes all those on the payroll of the school. 'Children of staff' refers to situations where the staff member is the natural parent, the legal guardian or a resident step parent.
7. **Other children.**

## **Tie-break**

If the school is oversubscribed from within any of the above categories or subcategories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Hampshire County Council's Geographic Information Systems (GIS) will be used to determine distances (normally from the Ordnance Survey home address point to the school reception). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. If it still not possible to decide between two applicants who are equidistant then a random allocation will be made to allocate the final place. An explanation of the method of making random allocations is on the Hampshire County Council website (see <http://www.hants.gov.uk/admissionarrangements2017.htm>).

## Catchment Area and Address Information



The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week, and should be used for the application. The permanent address of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time.

If you are moving house, evidence of the new address must be supplied: proof of exchange of contracts or a signed tenancy agreement will normally be accepted. You may subsequently be asked to demonstrate that the child is resident at the new address and any place offered may be withdrawn if this evidence cannot be provided.

For service families with official proof of posting to Hampshire and of a relocation date, a Unit postal address, quartering area address or future home address will be accepted as the address for the application.

## **Deferred entry for infants**

Pupils born between 1 September 2013 and 31 August 2014 (inclusive) are entitled to full-time schooling from September 2018. Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their fifth birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

## **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. Any such request should be submitted with the application. When such a request is made, the Academy Trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent. Parents may be offered a place in another year group at the school.

## **Waiting lists**

The Academy will operate a waiting list for each year group. Where the Academy receives more applications than there are places available, a waiting list will operate until 24 July 2019 at which point all names will be removed. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list, and when a child's changed circumstances affects their priority. Fair Access admissions and school closure arrangements will take priority over the waiting list.

## **In-year Fair Access placements by the local authority**

The local authority must ensure that all pupils are placed in schools as quickly as possible. It may therefore sometimes be necessary, in-year, for a pupil to be placed by the local authority, or a local placement panel acting on behalf of the authority, in a particular school even if there is a waiting list for admission. Such placements will be made in accordance with the provisions of the local authority's In-Year Fair Access Protocol. The Protocol is based on legislation and government guidance.

## **School closures**

In the event of a school closure, pupils from the closing school may be given priority for admission to any school nominated as the receiving school. Specific arrangements will be determined by the Local Authority in accordance with the School Admissions Code and will be published at the time for the specific schools affected.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact the University of Winchester Academy Trust ([uwinat@winchester.ac.uk](mailto:uwinat@winchester.ac.uk)) by 21 May 2018<sup>1</sup> for information on how to appeal. Information on the timetable for the appeals process will be published on our website by 28 February 2018 (<http://uwinat.ac.uk/>).

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<sup>1</sup> Parents must be given at least 20 school days from the date of notification that their application was unsuccessful to lodge an appeal.